

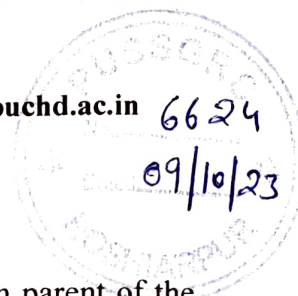


PANJAB UNIVERSITY SWAMI SARVANAND GIRI REGIONAL CENTRE

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URGENT NOTICE

All the students of **MCA and LAW** who want fee concession where both parent of the student are not surviving or only mother survives but not able to bear the expenditure of study are advised to submit their duly filled fee concession form/ refund form along with **Request application, Self Declaration, Income Certificate of surviving mother or guardian (Not Exceeding Rs.250000/- per annum including the income accruing from agriculture land or any property/shop business), Aadhar Card, Death Certificate, Previous Passed Examination Certificate copy, lecture statement & Affidavit duly attested from 1st class Executive Magistrate only** in their respective branches on or before 16-10-2023.

Other students who not belong to above category, can avail the Grant of “**Means-Cum-Merit based Tuition fee Support**”. For this, Students are required to write request application and follow the **attached guidelines** and submit the required documents in their respective branches upto 16-10-2023.

*Concession forms are available on the P.U., chandigarh website (www.puchd.ac.in) and available in facilitations Centre.

10. Guidelines for grant of fee concession to the students, whose both parents are not surviving and there is no source of income and those whose father has expired and mother is not able to bear his/her expenditure towards studies.

(Vide Syndicate Para 27 dated 29-2-2012).

Following documents/Information shall be submitted by the student and verified by the Department:

1. Concession be applicable for tuition fee only.
2. Proof of Death be submitted by the candidate.
3. There should be no academic arrears in the year of getting the benefit.
4. 10% of tuition fee plus admissible funds be taken from such students at the time of admission in the 1st year.

After confirming the claim of the students, the concerned Chairperson/Director will recommend the refund of 10% tuition fee paid by the student.

5. For subsequent years, no tuition fee be charged from the eligible students those who fulfill the conditions.

However fee towards funds shall be paid by the student.

6. Student should not involve in ragging or any other misconduct/violation of University Rules.

7. Student must attain the minimum percentage of attendance as prescribed by the University in the current year

i.e. not less than 75%.

8. Family income of student does not exceed Rs. 2,50,000/- p.a.

Syndicate Para 47 R (xxxvi da

Guidelines for Grant of “Means-Cum-Merit based Tuition fee Support”

1. A separate budget provision for **Rs. 75 lakh** under the head “Means-cum-Merit based Tuition Fee Support” created for providing tuition fee support as below :-

Family Annual Income Scholarship to be provided

Less than Rs. 1 lakh 100% of the tuition fee

Between Rs. 1 lakh–Rs. 1.5 lakh 75% of the tuition fee

Between Rs. 1.5 lakh–Rs. 2.5 lakh 50% of the tuition fee

Between Rs. 2.5 lakh–Rs. 3.5 lakh 10% of the tuition fee

Between Rs. 3.5 lakh–Rs. 4.5 lakh 5% of the tuition fee

2. The terms and conditions of this scheme is recommended as below :-

- (i) Student must submit Full detail of total family income from all sources including the income accruing from agricultural land or any urban property/shop/business/ maintenance under certificate duly verified by Chairperson/ Director of the respective department
- (ii) A student who claims Tuition Fee support under this scheme shall not be considered for providing financial assistance under any other scheme of the University.
- (iii) The total tuition fee support under this scheme to the students of a particular department shall not exceed 10% of the total budget provision under this head.
- (iv) In case the amount of tuition fee support in reference to total number of applications received in a department exceeds the total limit of Tuition Fee Support as per the above clause, then the total number of applicants shall be reduced proportionately in each slab on the basis of the merit. In such exercise, while rounding the total Tuition Fee Support in each slab, the overall ceiling of the concerned department can exceed the limit of 10% up to maximum of Rs. 20,000/-.
- (v) The scholarship shall be given to the students pursuing regular degree courses only. The diploma or certificate courses shall not be considered.
- (vi) A student must deposit the admission fee and admissible funds at the time of admission