

Panjab University

From

The Finance & Development Officer  
Panjab University  
Chandigarh-160014.

To

1. All Heads of Deptts./Branches/  
Offices, P.U.
2. A.C.L.A/ Section Officers
3. All Superintendents of Accounts  
and Establishment Branches
4. Incharge, Data Entry Unit

No. 2778-2977/FDO

Dated : 24/6/22

Dear Sir/Madam,

In continuation of this office circular No.1584-1783/FDO dated 30.04.2022, the Vice-Chancellor, in anticipation of approval of Board of Finance/Syndicate/Senate, is pleased to adopt the following notifications of Government of Punjab issued by Department of Finance (Finance Personnel I Branch) w.r.t. clarification/explanation regarding revision/fixation of pay of certain categories of Panjab University Non-Teaching employees as under:

1. Notification No. FD-FP-10ACP(DACP)/5/2021-5FP1/1/326442 dt. 04.03.2022 in respect of Clarification regarding revision of pay of Government employees under Punjab Civil Services (Revised Pay) Rules, 2021 (**Appendix- XXV**).
2. Notification No. FD-FP-10ACP(DACP)/5/2021-5FP1-Part(3)/I/ 355057 dt. 05.05.2022 in respect of Explanation regarding revision/fixation of pay of Government employee under Punjab Civil Services (Revised Pay) Rules, 2021- for better understanding of the letter dated 04.03.2022 (**Appendix-XXVI**).

This is for your information and further necessary action.

Yours faithfully,

  
(CA Vikram Nayyar)  
Finance & Development Officer

I/326442/2022

File No.FD-FP-10ACP(DACP)/5/2021-5FP1 Appendix-XXV 12/16

GOVERNMENT OF PUNJAB  
DEPARTMENT OF FINANCE  
(FINANCE PERSONNEL-1 BRANCH)

To

Dated, Chandigarh: 04/03/2022

- i) All Special Chief Secretaries, Additional Chief Secretaries, Financial Commissioners, Principal Secretaries and Administrative Secretaries to Government of Punjab.
- ii) All Head of Departments of the State;
- iii) All Commissioners of Divisions;
- iv) The Registrar, Punjab and Haryana High Court, Chandigarh;
- v) All Deputy Commissioners and District & Sessions Judges and;
- vi) Secretary, Punjab Vidhan Sabha

**Subject: - Clarification regarding revision of pay of Government employees under Punjab Civil Services (Revised Pay) Rules, 2021.**

Respected Sir/Madam

Department of Finance has issued notification dated 05.07.2021 regarding the Punjab Civil Services (Revised Pay) Rules , 2021 and Punjab Civil Services (Revised Pay) First Amendment Rules 2021, notification dated 20.09.2021 and instructions in this regards issued thereafter on 03.11.2021, 15.12.2021 and 06.1.2022 . Rule 7 of the notification dated 05.07.2021 pertains to the fixation/revision of pay in the revised pay structure. This rule clearly states as to by which method the pay shall be revised in such cases where the Pay Band and/or Grade Pay has been re-revised after the implementation of the recommendations of the 5th Pay Commission in 2009.

2) Now in continuation of the above notifications/instructions, I am directed to further clarify that after the adoption of the recommendations of the 5th Pay Commission, 01.01.2006 onwards certain categories may have been given the benefits as mentioned below (due to any order of the competent authority):-

- a) *Any category/categories included in the DACP Scheme as notified by Deptt. of Personnel vide instructions dated 17.04.2000.*
- b) *Any category/categories which were given any additional financial upgradation in the existing Structural Pay Scale (may be under ACP/Dynamic ACP Scheme or otherwise).*



c) *The categories where pay scales have been revised by giving them the structural pay scale.*

3) These financial upgradations to the above categories of officers/employees are to be considered as re-revision of pay scale for all intents and purposes. So, the pay in these cases is to be revised /fixed by considering these benefits as re- revision of the pay scale i.e. the same treatment is to be given for these above categories for revision/fixation of their pay under the Revised Pay Rules 2021, as admissible under Rule 7 of the notification dated 05.07.2021.

4) Any administrative Department which has not revised/fixed the pay of any category or any benefit has been given after Finance Department notification dated 27.5.2009 as explained in para 2 above, by also treating the financial up gradation as re-revision of pay scales as clarified above then the pay of such category is to be revised/refixed accordingly on the basis of this clarification. The excess amount paid, if any, shall be recovered/adjusted from the concerned government employee.

5) The compliance of this clarification shall be ensured by the concerned Head of Department and the Drawing and Disbursing Officer and any deviation shall be taken as deliberate non compliance of these instructions.

Yours faithfully



(Jaswinder Singh)

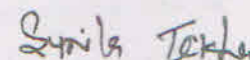
Under Secretary Finance

Endst. No. FD-FP-10ACP(DACP)/5/2021-5FP1/326442

Dated, Chandigarh, 04/03/2022

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (Audit), Punjab.
2. Accountant General (A& E), Punjab, Chandigarh



Superintendent

Endst. No. FD-FP-10ACP(DACP)/5/2021-5FP1/326442

Dated, Chandigarh, 04/03/2022

A copy of the above is forwarded to the following for information and necessary action:-

- 1) All the Distt Treasury Officer / Treasury Officers in the State for information and necessary action;
- 2) The Pay and Accounts Officer, Punjab Bhawan, Copernicus Marg, New Delhi; and

*Sunita Dhillon*  
Superintendent

Endst. No. FD-FP-10ACP(DACP)/5/2021-5FP1/326442

Dated, Chandigarh, 04/03/2022

A copy of the above is forwarded to the following for information and necessary action:-

- 1) The OSD/Chief Secretary to Govt .of Punjab, Chandigarh.
- 2) The Resident Commissioner, Punjab Bhawan, New Delhi.

*Sunita Dhillon*  
Superintendent

**INTERNAL DISTRIBUTION**

- (i) Directorate of Financial Resources and Economic Intelligence;
- (ii) Directorate of Public Enterprises and Disinvestment with a request to endorse this copy to all the PSUs/ Boards/ Corporations etc. of Government of Punjab;



I/355057/2022

Appendix - XXVI

GOVERNMENT OF PUNJAB  
DEPARTMENT OF FINANCE  
(FINANCE PERSONNEL-1 BRANCH)

Dated, Chandigarh: 05-05-2022

To

- i) All Special Chief Secretaries, Additional Chief Secretaries, Financial Commissioners, Principal Secretaries and Administrative Secretaries to Government of Punjab.
- ii) All Head of Departments of the State;
- iii) All Commissioners of Divisions;
- iv) The Registrar, Punjab and Haryana High Court, Chandigarh;
- v) All Deputy Commissioners and District & Sessions Judges and;
- vi) Secretary, Punjab Vidhan Sabha.

**Subject: Explanation regarding revision/fixation of pay of Government employee under Punjab Civil Services (Revised Pay) Rules, 2021- for better understanding of the letter dated 04.03.2022.**

\*\*\*\*

I have been directed to refer the letter no. FD-FP-10ACP (DACP)/5/2021-5FP1/1//326442, dated 04.03.2022 on the subject cited above and to say that consequent upon the issuing of this letter, verbal queries are being received from some of the Administrative Departments regarding its interpretation. Though these instructions are very clear, it is further explained that:-

1. A Government employee who was given the benefit under Assured Carrier Progression scheme/ proficiency step up on completion of 4-9-14 years of service or 8-16-24-32 years of service as per instructions dated 03.11.2006, 25.09.1998 and 01.01.2018 issued by Department of Personnel and Department of Finance (as the case may be) shall **not be** considered as re-revision of pay for the purpose of revision/fixation of pay under Punjab Civil Services (Revised Pay) Rules, 2021. In this regard Rule 7 (V) of the above rules is already very clear.

2. It is further explained that if a Government employee in respect of any of the categories referred to in para 2 of the instructions dated 04.03.2022 has already been given the benefit of Assured Carrier Progression as stated in para 1 above, then the applicable Level in the Pay Matrix shall be considered in accordance with Rule 7 (V) of Punjab Civil Services (Revised Pay) Rules, 2021 read with illustrations No. 11 & 12 mentioned thereunder, and are repeated here for further convenience:

"7(V). In all the above cases i.e. (I), (II),(III) and (IV), the resultant pay shall be rounded-off to the nearest rupee. This rounded-off figure

File No. FD-FP-10ACP(DACP)/5/2021-5FP1-Part(3)

shall be located in the Level, which is corresponding of the Grade Pay granted to the post in view of the 5th Punjab Pay Commission recommendations or in the Level, which is corresponding to the entitled Grade Pay in which his Pay/Presumptive Pay has been fixed with the benefit of Assured Career Progression (ACP)."

Yours faithfully

*Baljit Kaur*  
(Baljit Kaur)

Under Secretary Finance

Dated, Chandigarh, 05-05-2022

Endst. No. I/355057/2022

A copy of the above is forwarded to the following for information and necessary action:-

1. Accountant General (Audit), Punjab.
2. Accountant General (A& E), Punjab, Chandigarh

*Narinder Kaur*  
Superintendent

Dated, Chandigarh, 05-05-2022

Endst. No. I/355057/2022

A copy of the above is forwarded to the following for information and necessary action:-

- 1) All the Distt Treasury Officer / Treasury Officers in the State for information and necessary action;
- 2) The Pay and Accounts Officer, Punjab Bhawan, Copernicus Marg, New Delhi; and

*Narinder Kaur*  
Superintendent

Dated, Chandigarh, 05-05-2022

Endst. No. I/355057/2022

A copy of the above is forwarded to the following for information and necessary action:-

- 1) The OSD/Chief Secretary to Govt .of Punjab, Chandigarh.
- 2) The Resident Commissioner, Punjab Bhawan, New Delhi.

*Narinder Kaur*  
Superintendent

### INTERNAL DISTRIBUTION

- (i) Directorate of Financial Resources and Economic Intelligence;
- (ii) Directorate of Public Enterprises and Disinvestment with a request to endorse this copy to all the PSUs/ Boards/ Corporations etc. of Government of Punjab,
- (iii) All branches of Department of Finance.