

PANJAB UNIVERSITY CHANDIGARH

No. 3717-3916/S-IV/FC
To

Dated: 21/4/2022

All the Chairpersons/Coordinators of all Centres/
Heads of the Departments/Branches/
Directors of Regional Centres/Principals of Constituent Colleges,
Panjab University, Chandigarh.

Subject: Procedure for implementation of Scheme of "Earn While One Learns Scheme".

Dear Sir / Madam,

This is in continuation to our office Circular No.8641-8840/S-IV/FC dated 06.12.2019 regarding implementation of "Earn While One Learns Scheme. The recommendations of the committee dated 03.12.2019 has been approved by the Vice Chancellor, the revised guidelines are as under:

1. Work Assignments eligible for "Earn While One Learns Scheme"

The students can be engaged for the following work assignments eligible under the scheme of "Earn While One Learns Scheme".

- a) To operate the Libraries and Laboratories beyond the normal office hours or on holidays.
- b) Assignments pertaining to mini IQACs of the Teaching Departments or in the office of Director IQAC.
- c) Assignments pertaining to placement related activities in departments.
- d) Assignments pertaining to department level Alumni Associations.
- e) Time bound assignments pertaining to NIRF data, IQAC report, digitization of legacy data in various administrative offices.
- f) Any other activities with the special permission of worthy Vice Chancellor.

2. Working hours under "Earn While One Learns Scheme"

- a) No student/research scholar shall work under this scheme for more than 40 hours a month (students/research scholars who are availing any kind of fellowship/scholarship shall not be eligible for this scheme).
- b) The maximum number of students in which a department can engaged in a month under this scheme shall be as under:-

Students Strength	Maximum number of students which can be engaged in month	Total working hours in a month
Upto 100	05	200
101 to 200	10	400
200 or more	15	600

"In case of non-teaching department/administrative office (such as IQAC Cell, Administrative Office etc.) the maximum number of students which can be engaged in a month shall be as per the lowest slab, i.e., 5