


PANJAB UNIVERSITY SWAMI SARVANAND GIRI REGIONAL CENTRE,
UNA ROAD, BAJWARA, HOSHIARPUR (PB.)
Ph. No:- 01882-282618,282617 Fax No-282221

No. 877/PUSSGRC

Dated. 15/3/2022

NOTICE

All the pass out students of law (LL.B, BA.LL.B & LL.M) Session 2020-2021 are required to fill library securities refund form (copy attached) in the Law office till 20/03/2022.


Director
Panjab University SSG
Regional Centre Hoshiarpur

PANJAB UNIVERSITY, CHANDIGARH

APPLICATION FOR REFUND OF (i) LIBRARY SECURITY (ii) TUITUION FEE/EXCESS FEE
[The time limit for claiming security is six months]

To

The Registrar,
Panjab Universty,
Chandigarh.

Dear Sir,

Kindly refund the sum of Rs(Rupeesonly) paid by me to your office, as per particulars given below:

1. Name of the student (in block letters).....
2. Father's name
3. Name of the Department
4. Class..... 5. Class/Roll No.....
6. Reasons for claiming refund
7. Date of joining the Department(year in which you sought the admission for the 1st time)
8. Date of leaving the department
9. I willingly donate the sum of Rs(.....) deposited by me as Security, to a fund, for building an Auditorium in the University.

.....
.Name & signature of the donor.

Counter Signature
Chairman/Head of the Deptt.

Yours faithfully,

Dated.....20

(Signature of the student)

Address at which the
Cheque is to be sent {

TO BE FILLED IN BY THE HEAD OF THE DEPARTMENT

Endorsement No.....Dated.....20

Forwarded to the Registrar, Panjab University, Chandigarh, with the remarks:

- (1) That the above particulars have been verified and found correct.
- (2) That the student has returned all the books and apparatus to the Department and nothing is due from him/he.
- (3) That he/she did not overstay in the department in connection with the completion of his/her research work(this is applicable in the case of M.Sc./M.Pharm. students only).
- (4) That the student owes nothing to the Panjab University Library and the clearance certificate from the Librarian is given below.
It is further certified that student has worked as a Student Demonstrator, with effect from.....20 to 31st March, 20
- (5) That the claim has been made within the time limit of 6 months.

Head of the Department

Certified that Mr./Miss/Mrs.....Roll No.....
Class deptt..... Session has returned all the books and
nothing is due from him/her.

Librarian
Panjab University Library, Chandigarh

P.T.O.