

PANJAB UNIVERSITY SWAMI SARVANAND GIRI REGIONAL CENTRE  
BAJWARA, UNA ROAD, HOSHIARPUR (Pb).

Email: [wardenpussgrcbh@gmail.com](mailto:wardenpussgrcbh@gmail.com) Website: [ssgpurch.puchd.ac.in](http://ssgpurch.puchd.ac.in)

No. 1852/PUSSGRC/BH

Dated 05/03/2022

**CIRCULAR**

Students who are interested to take accommodation in hostels of PUSSGRC, Hoshiarpur are advised to download the application form of admission for both the hostels at “Annexure A” and “Annexure B” respectively. The filled applications form with required documents (as per Panjab University guidelines) should reach the warden office (Boy/Girls) or at the official mail id’s of hostels before or on below mentioned dates.

1. UG-4<sup>th</sup> year class of 5 years course, UG-3<sup>rd</sup> year class of 4 years course, UG-2<sup>nd</sup> year class of 3 years course and UG-1<sup>st</sup> year class of 2 years course must reach up to 08.03.2022.
2. UG-3<sup>rd</sup> year class of 5 years course, UG-2<sup>nd</sup> year class of 4 years course and UG-1<sup>st</sup> year class of 3 years course must reach up to 14/03/2022
3. UG-2<sup>nd</sup> year class of 5 years course, UG-1<sup>st</sup> year class of 4 years course must reach up to 21/03/2022.
4. UG-1<sup>st</sup> year class of 5 years course must reach up to 25/03/2022.

Hostels mail id, contact numbers, guidelines for hostel accommodation and hostel fees structure are as below:-

a). Hostels mail- id:

Boys Hostel [wardenpussgrcbh@gmail.com](mailto:wardenpussgrcbh@gmail.com)

Girls Hostel [wardenghpussgrc@gmail.com](mailto:wardenghpussgrc@gmail.com)

b). For any hostel related enquiry contact on the following numbers

**Boys Hostel Enquiry:-**

Sr. No	Name of Employee	Designation	Contact No
1.	Mr. Himanshu Saini	Clerk	9417044433
2.	Mr. Ankush Sharma	Attendant	8968230405
3.	Mr. Deepak Kumar	Attendant	9357025392

*Amal Jindal*

*Ritesh Salame*

**Girls Hostel Enquiry:-**

Sr. No	Name of Employee	Designation	Contact No
1.	Ms. Bakhtawar Kaur	Clerk	8360548122
2.	Ms. Priya	Peon Cum Attendant	7814168550
3.	Ms. Meera	Attendant	9915216378
4.	Ms. Renu	Attendant	9465840971

c). The hostel accommodation will be provided with the instructions as laid down in the handbook of boys and girls hostel or as per the timely guidelines by Panjab University Chandigarh. So students are advised to bring the following documents as mentioned at column No 2 of Annexure A and B after the declaration of merit list for hostel accommodation at PUSSGRC Hoshiarpur.

- 1). Consent from parents mentioning that their wards will follow all the SOPs/directions issued by the Government and University from time to time.
- 2). To Submit an undertaking through Chairperson of the department that if the situation demands, they will vacate the hostel and leave the University accommodation.
- 3). Students must have received both doses of vaccines with a negative Covid-19 RT-PCR test report not older than 72 hours of reporting in hostel for accommodation.

d). Eligible students are allowed hostel accommodation on sharing basis and residents will have to follow COVID-19 guidelines issued from time to time.

e). If the situation is worsened due to COVID-19, it will be mandatory for the residents to vacate the hostel accommodation to comply the guidelines issued by the authorities, Situation will be reviewed from time to time.

f). Residents are required to pay hostel charges as printed in the Handbook of Rules.

**Fees and charges for hostel residents in Panjab University Swami Sarvanand Giri Regional Centre, Bajwara, Hoshiarpur are:**

**A. HOSTEL FUND CHARGES SEMESTER-WISE**

Rent (Not to be charged from SC/ST students)

Rs. 1200/- Per Semester

Water Charges

Rs. 360/- Per Semester

(If the bill is higher it will be distributed equally amongst the

*M. J. Singh*

*R. K. Salame*

residents of hostels)	
Electricity Charges	Rs. 3000/- Per Semester
(If the bill is higher it will be distributed equally amongst the residents of hostels)	
Development Fund	Rs. 850/- Per Semester
Routine Hostel Maintenance Charges	Rs. 1300/- Per Semester
Internet Charges	Rs. 450/- Per Semester
<b>TOTAL</b>	<b>Rs. 7160/- Per Semester</b>
<b>MESS FUND CHARGES</b>	<b>SEMESTER-WISE</b>
Celebrations Funds	Rs. 325/- Per Semester
Foods Subsidy	Rs. 360/- Per Semester
Mess Canteen Servant Welfare Charges	Rs. 100/- Per Semester
Poor Student Welfare Fund (Hostel Residents)	Rs. 150/- Per Semester
<b>TOTAL</b>	<b>Rs. 935/- Per Semester</b>
<b>GRAND TOTAL</b>	<b>Rs. 8095/- Per Semester</b>

*Note* : : Refurbished Hostel Room Charges for Research Scholars in existing Boys & Girls Hostels @ Rs. 5000/- p.m. consolidated, including all charges to be paid on monthly basis by the Research Scholars.

(*Note*: As this money is to be spent from the hostel fund, therefore, 75 % of charges may be allowed to be retained with the hostel)

**B. OPTIONAL CHARGES**

1: Scooter/Motorcycle parking charges	Rs. 70
p.m. Car Parking Charges (subject to availability)	Rs. 500
p.m.	

(All fresh students in the hostel will not be allowed to keep four wheelers in the Hostel and the residents, who has not obtained permission till session 2016-17, will also not be allowed to keep four wheelers in the hostel.)

**2: Additional Facility Charges**

Desert cooler	Rs. 300 p.m.
Desktop	Rs. 75 p.m.
For use of Electrical Kettle Charges	Rs. 75 p.m.
For use of Electrical Iron	Rs. 75 p.m.
For use of Hair Ironing/Hair Dryer Device	Rs. 25 p.m. each

**C. REFUNDABLE SECURITIES**

Hostel	Rs. 1000 (Refundable)
Mess/Canteen	Rs. 3000 (-do-)

(*Note*:- If the Mess/Canteen Bill of a resident exceed Rs. 2500 monthly, then the resident will have to pay Rs. 4000/- as refundable security.)

**D. FEES, FUNDS AND FINES (MINIMUM) FOR RESIDENT STUDENTS ARE AS PER DETAILED BELOW:-**

Price of Hand Book of Rules	Rs. 75/-
Daily Charges for foreign students staying during day vacations/temporary allotment/ex-students stay/outstation students coming for training/overstay of final year foreign students	Rs. 80/- per
Fine for smoking	Rs. 500/-

*mejl*

*Rishi Salunke*



Fine for possession of any weapon	Rs. 2000/-
Fine for any vehicle found parked inside the hostel building.	Rs. 500/- per default
Guest charges maximum for 3 days (in resident's room only)	Rs. 25/- per day
Fee for continuation	Rs. 50/- per day
Advance for being a member of Co-operative Mess	Rs. 1300/- to be adjusted against last bill.
Surcharge on Guest diets	Rs. 5/- per diet
Group of students staying in hostel from outstation	Rs. 50/- per head per night
Charges for enrolled research scholars not confirming registration within two years pay	Rs. 50 per day (1 to 3 months) and Rs. 80 per day (beyond 3 months)
Cloak room charges	Rs. 50/- per day for group of 4 students
For reissuing a time barred cheque to the residents.	Rs. 100/-

8. The admission in both the hostels (Boys/Girls) will be purely on merit basis.

*[Signature]*  
Warden Boys Hostel

*[Signature]*  
Warden Girls Hostel

*[Signature]*  
Director

### Annexure A

1). Following are the details required for preparing merit list for the allotment of rooms at Boys Hostel, PUSSGRC, Hoshiarpur.

Sr. No.	Required field	Detail of Applicant
1.	Name of Applicant ( IN CAPITALS)	
2.	Father's Name ( IN CAPITALS)	
3.	Branch	
4.	Year of Admission	
5.	Roll No.	
6.	Registration No.	
7.	Email-id	
8.	Mobile No.(student and Parents)	
9.	Last Passed Exam Result (Self-attested proof to be attach)	

Dated.....

Signature of Applicant

#### 2). Mandatory documents to be enclosed:

- 1) Applicants are informed to attach their CGPA and SGPA proofs with the Performa.
- 2). For DCSA and UIIS students the application is forwarded with cumulative proofs of their score in previous semesters.

## Annexure B

1. Following are the details required for preparing merit list for allotment of rooms at Girls Hostel, PUSSGRC, Hoshiarpur.

Sr. No.	Required field	Detail of Applicant
1.	Name of Applicant ( IN CAPITALS)	
2.	Father's Name ( IN CAPITALS)	
3.	Branch	
4.	Year of Admission	
5.	Roll No.	
6.	Registration No.	
7.	Email-id	
8.	Mobile No.(student and Parents)	
9.	Last Passed Exam Result (Self-attested proof to be attach)	

Dated.....

Signature of Applicant

### 2. Mandatory documents to be enclosed:

- 1) Applicants are informed to attach their CGPA and SGPA proofs with the Performa.
- 2). For DCSA and UILS students the application is forwarded with cumulative proofs of their score in previous semesters.