

Ref: No.....

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Sir/Madam,

We take this opportunity to introduce you University Institute of Engineering and Technology (UIET) Hoshiarpur, as an off-campus Engineering Department of Panjab University, Chandigarh. Panjab University is one of the oldest and Five Star accredited University of India. UIET, Hoshiarpur offers B.E. (Bachelor of Engineering) degrees in Electronics & Communication Engineering, Computer Science & Engineering, Mechanical Engineering and Information Technology.

Since practical training is equal in importance to theoretical foundation, the course curriculum is so designed that the student gets exposure to practical aspects of the engineering branch. As a part of curriculum the student has to undergo one month/four weeks industrial training/ technology certifications program (Strikeout whichever is not applicable) in an organization of repute.

We recommend our student _____ Roll No. _____ of B.E. in _____ of _____ semester to undergo one month/four weeks industrial training in your esteemed organization starting from July 2021.

We would very much appreciate if the student can be accommodated for the training program. Our students are sincere and hardworking and we are sure that they will put in their best efforts during the training program.

Looking forward for the confirmation from your side.

Thanking you in anticipation,

**Yours Sincerely,
Training Officer**