



PANJAB UNIVERSITY SWAMI SARVANAND GIRI REGIONAL CENTRE

Una Road, Bajwara, Hoshiarpur (Pb.)

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No 3480/PUSSGRC

Date 07/9/2016

URGENT NOTICE

All the PUSSGRC students of **UILS (LL.B & B.A. LLB), DCSA (MCA) and B.E. (ECE, CSE, MECH, IT)** who want to avail fee concession where both parent of the student are not surviving or only mother survives but not able to bear the expenditure of study are advised to submit their duly filled fee concession form (available at Student facilitation centre) or refund form before 23-09-2016 in their respective branch.

Guidelines for applying fee concession form:

1. Concession will be applicable for tuition fee only.
2. Proof of Death be submitted by the candidate.
3. There should be no academic arrears in the year of getting the benefit.
4. 10% of tuition fee plus admissible funds be taken from such students at the time of admission in the 1st year. After confirming the claim of the students, the concerned Chairperson/Director will recommend the refund of 10% tuition fee paid by the student.
5. For subsequent years, no tuition fee be charged from the eligible students those who fulfill the conditions. However fee towards funds shall be paid by the student.
6. Student should not involve in ragging or any other misconduct/violation of University Rules.
7. Student must attain the minimum percentage of attendance as prescribed by the University in the current year i.e. not less than 75%.
8. Family income of student does not exceed Rs. 1,50,000/- p.a.
9. Student must submit evidence in the form of affidavit duly attested by the **1st class Magistrate**

certifying that :-

- (i) The income of the surviving mother or guardian is not more than 1,50,000/- per annum. including the income accruing from agricultural land or any urban property/shop/business.
- (ii) Not getting any fellowship/scholarship from any source. If getting any fellowship/scholarship, the student will have to refund the amount of fellowship/scholarship to the University to get the benefit of 100% exemption in tuition fee under this category.

Note: Students are required to write an application for fee concession and duly mark/signed from concerned branch Co-ordinator.

**Sd/-
Director**

CC:

1. All Notice Board (B.E., UILS & DCSA)
2. Boys Hostel & Girls Hostel
3. All Co-ordinators for information